



Back-to-School Letter  
2023-2024

Dear Woodward Students and Families,

Greetings from all of us at Woodward! We hope you are enjoying the summer so far. The Woodward team has been preparing for the upcoming school year and enjoying time with the Summer Institute students. We wanted to share the following Back-To-School information with you. We are excited to get back to our academic and community life, and look forward to seeing everyone on ***Opening Day, Tuesday, September 5<sup>th</sup>***.

All new families are invited to our New Student Orientation on ***Thursday, August 31<sup>st</sup>***, from 1:00pm until 2:30pm. You will have the opportunity to meet your new teachers and acclimate your way around the building.

Also - all students and families are invited to ***Woodward's Back-To-School Ice Cream Social on Tuesday, September 5<sup>th</sup> directly after school at 2:55pm***. We hope to see you there!

On the first day of school, ***Tuesday, September 5<sup>th</sup>***, we will run on an orientation schedule, and the school will provide lunch for students. The regular academic schedule that will run for the rest of the year and lunch service will begin on ***Wednesday, September 6<sup>th</sup>***. Woodward's doors will open at 7:30am daily, and the bell for the start of the day rings at 8:05am. Students should be **seated and ready** in their 1<sup>st</sup> period class at **8:05am**.

***Student and parent to do's:***

- Take a look at your course list!
  - Log into 360 and click the schedule tab to view your upcoming courses
  - Choose September 18<sup>th</sup> on the calendar to view all of your courses
  - Please email Mrs. Casey ([ccasey@thewoodwardschool.org](mailto:ccasey@thewoodwardschool.org)) or Ms. McNamara ([jmcnamara@thewoodwardschool.org](mailto:jmcnamara@thewoodwardschool.org)) with any questions
- Take a look at the information on our website that is listed below
- Email or bring to school on or before the 1<sup>st</sup> day:
  - Student and Family Handbook signature page
  - Health forms
  - Athletic specific forms
  - General permission slip
- Update your general and emergency contact information in TADS
  - Please email Jaime Gordon at [jgordon@thewoodwardschool.org](mailto:jgordon@thewoodwardschool.org) with any questions regarding TADS

***Important Reference: Please visit the Back-To-School Information tab under the Academics tab on the School's website*** for Information including:

- The Student and Family Handbook with the following changes:
  - Emergency Response Plan reference
  - School van and personal vehicle use
  - Tardy policy
  - Attendance and extracurricular activities
  - Attendance and grading policy
  - Senior privileges
  - AP course guidelines
  - Online course guidelines
  - Add/drop deadlines
  - Dress Code
  - Parent/guardian and student communication during the school day
  - Mental health safety and support services
  - Food allergy policy
  - Information and Data Management policy reference
  - Access to student records
  - Technology use
- Updated Program of Studies
- Book list
- Classroom materials and suggested technology list
- Athletics information including **soccer practice start date August 15<sup>th</sup>**
- Health requirements
- Daily schedule
- Updated calendar
- Lunch menu
- General permission slip

Please don't hesitate to contact Gretchen Petersen at [gpetersen@thewoodwardschool.org](mailto:gpetersen@thewoodwardschool.org) with any questions. We look forward to seeing everyone for a fantastic 2023-2024 school year.

Enjoy the rest of your summer!

Sincerely,  
The Woodward Administrative Team